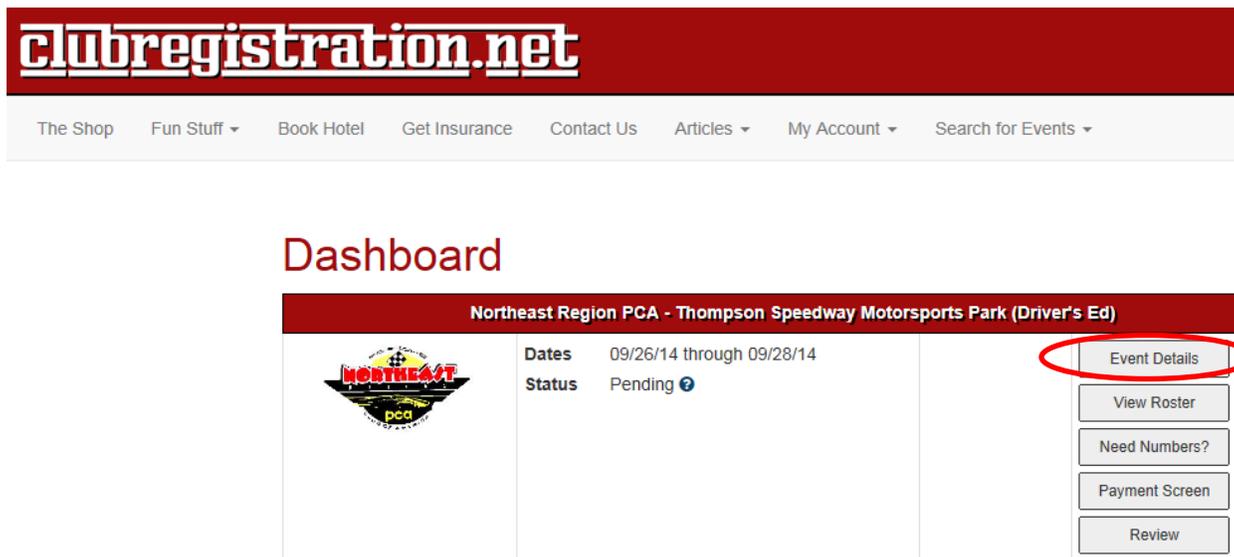# Contacting your instructor/student

How to contact your assigned instructor or student before a Driver Education Event

This is for both student and Instructors, so Instructors, please read to the end.

So it is getting close to the Driver Education event that you have been looking forward to and you are a student and would like to know how to contact your instructor. First you need to log into **ClubRegistration.net** using the same username and password that you used to first sign up for the event. When you log in, you will be greeted by a page similar to the one below. Now click the "Event Details" button (circled in red below) for the event.
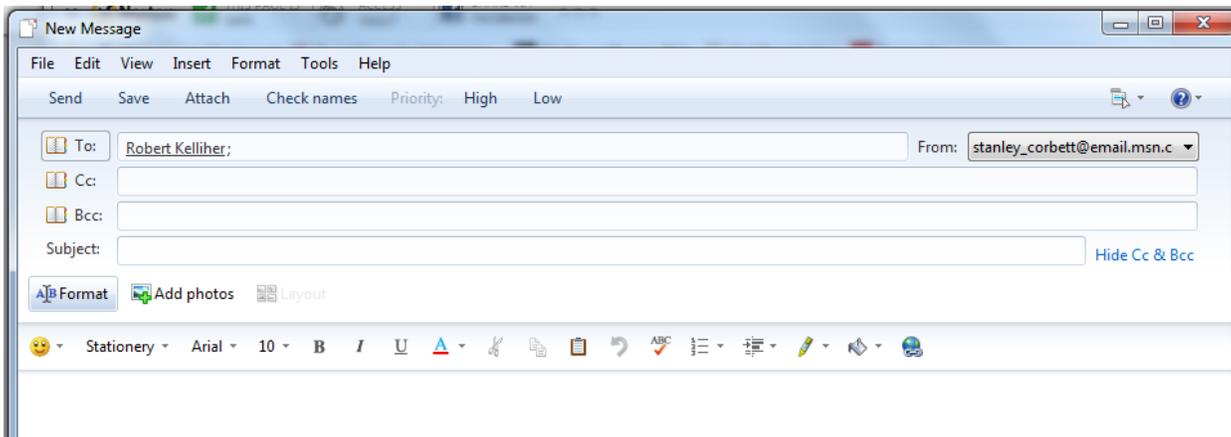

If the chief instructor has assigned you an instructor, you should see his/her name under the Instructor heading. If you want to send email to your instructor telling them a little about yourself, click on the email link (the little envelope after the name under "Driving Evaluations).

Once you click on the email link, your default email client will pop up with your instructor's email information filled in. In this case, Windows Live Mail is set as the default email client. Check your browsers default "mailto" options if this does not work for you.

If you are an instructor, everything is pretty much the same, except you will see your student's name(s) and some additional info about them when you log in.